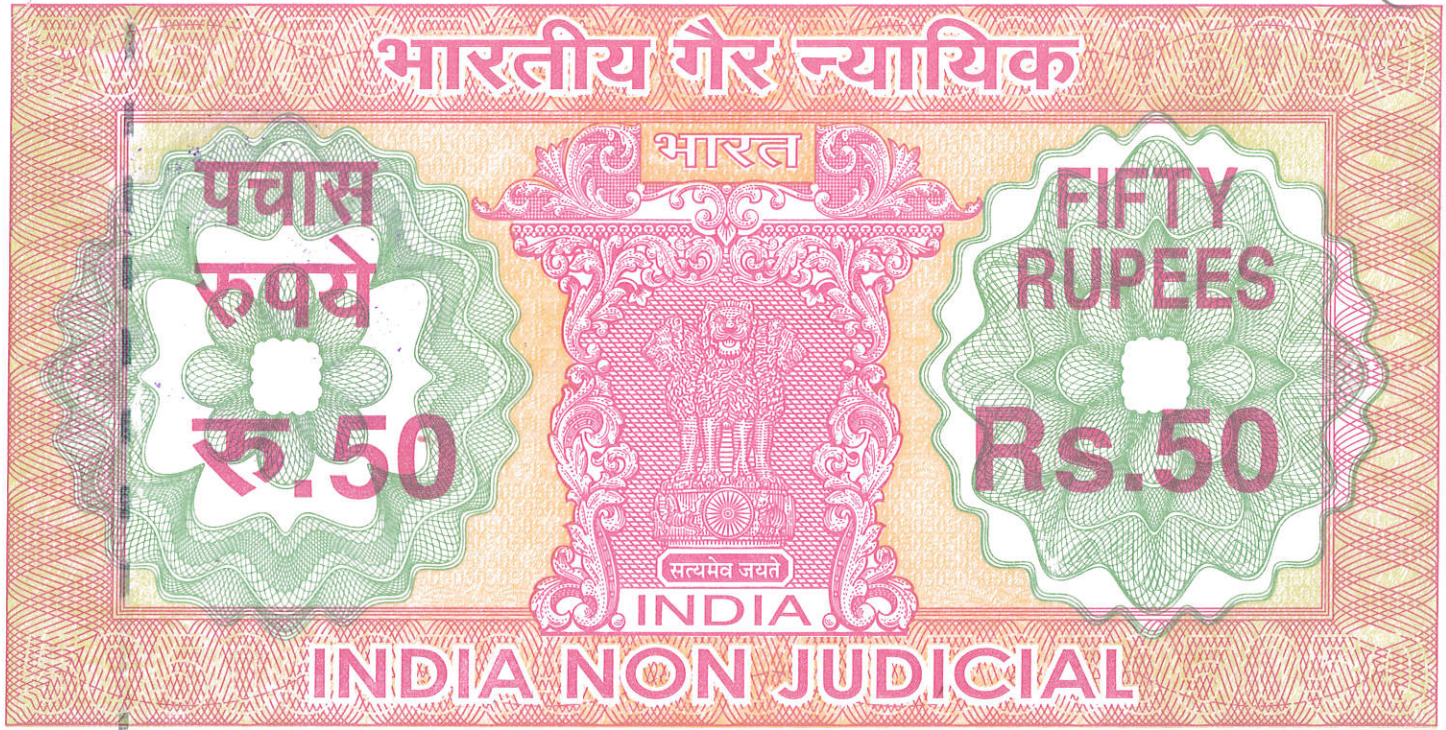


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తెలంగాణ తెలంగాణ TELANGANA

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SL.No: 2217 29/03/19 50/-

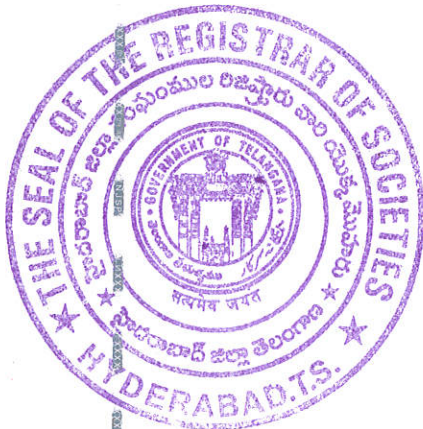
Sold to: Sudhir Bhargava s/o sh. ML Bhargava R/O Hyd

For Whom: National Federation of Information Commissions in India (NFICI)

SUB REGISTRAR SUPERINTENDENT Ex. Officio Stamp Vc R.O. HYDERABAD.

GOVERNMENT OF TELANGANA REGISTRAR OF SOCIETIES

Reg. No. 479/2009 C.C. No. 244/2019



PAGE CORRECTION NIL |

*[Handwritten signature]*

# NFICI

(National Federation of Information Commissions in India)

(Reg. No. 479 of 2009)

(200)

President: Sh. Sudhir Bhargava, Chief Information Commissioner, Central Information Commission, New Delhi

Vice-President: Sh. Himangshu Sekhar Das, IAS (Retd.), State Chief Information Commissioner, Assam, SIC

## Board of Governors

1. Central CIC, New Delhi
2. SCIC, Assam
3. SCIC, Himachal Pradesh
4. SCIC, Goa
5. SCIC, Bihar
6. SCIC, Meghalaya
7. SCIC, West Bengal
8. SCIC, Karnataka

No. 1/12/2010/IT/NFICI

Dated: 20<sup>th</sup> March, 2019

To

The District Registrar of the Societies  
Hyderabad

**Subject: Amendments in the Memorandum of Association, Bye-Laws and Rules & Regulations of Associations, NFICI.**

Sir,

It is intimated that National Federation of Information Commissions in India (NFICI) has been registered under Registration of Societies Act of the Andhra Pradesh having Registration No. 479 of 2009. The NFICI in its Special General Body Meeting held on 29-09-2018 at Jaipur (Rajasthan) has adopted the Revised MoA, Bye-Laws and Rules & Regulations as per the decision taken in the Special General Body Meeting held on 08-11-2016 in respect of the following:-

- i) Removal of Abroad Clause in the Memorandum of Association.
- ii) Amendments in Dissolution Clause in the Bye Laws (Copy of Minutes is enclosed).

Undersigned has been authorized by the President, NFICI to submit existing set of Memorandum of Association, Bye-Laws and Rules & Regulations alongwith Amended Memorandum of Association, Bye-Laws and Rules & Regulations of NFICI to your office for accepting the change and notifying Amended Memorandum of Association, Bye-Laws and Rules & Regulations as required under the Act.

An early action will be highly solicited.

  
(Sushil Kumar)

Executive Secretary/NFICI

Encl: As above





REVISED

(207)

# NFICI

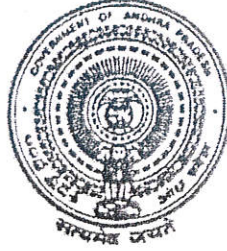
## National Federation of Information Commissions in India

Memorandum of Association..... (Page No. 1 to 4)  
(Aims & Objection of NFICI)

Bye-Laws.....(Page No. 5 to 12)

Rules & Regulations.....(Page No. 13 to 21)





సంఘముల రిజిస్ట్రారు వారి కార్యాలయము  
హైదరాబాద్

OFFICE OF THE REGISTRAR OF SOCIETIES  
HYDERABAD

**Certificate of Registration**

**రిజిస్ట్రేషన్ ధృవపత్రము**

(200    లో    న నెంబరు)

[NO.   479   OF 200   9  ]

ఆంధ్రప్రదేశ్ సంఘముల రిజిస్ట్రేషన్ చట్టము 2001 క్రింద \_\_\_\_\_  
నేడు రిజిస్ట్రారు అయినది యిందు మూలముగా ధృవపరచడమైనది.

I hereby certify that NATIONAL FEDERATION OF INFORMATION  
COMMISSIONS IN INDIA . A.P. INFORMATION COMMISSIONS. HACA BHOPAL, M  
500 604.

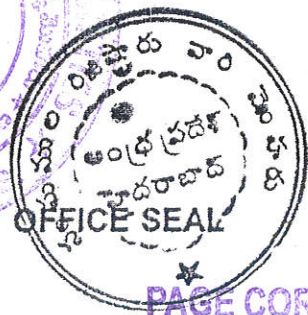
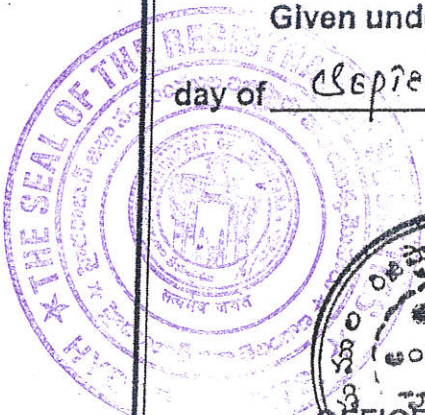
on this day registered under the Andhra Pradesh Societies Registration Act. 2001.

నా సంతకము, మొహారుతో \_\_\_\_\_ వ సంవత్సరం \_\_\_\_\_

మాసము \_\_\_\_\_ తేదీన మంజూరు చేయడమైనది.

Given under my hand and seal at Hyderabad this the   1<sup>ST</sup>  

day of   SEPTEMBER   TWO THOUSAND AND   NINE  



\_\_\_\_\_  
సంఘముల రిజిస్ట్రారు  
REGISTRAR OF SOCIETIES

205

**MEMORANDUM OF ASSOCIATION**

1. Name of the Society : National Federation of Information Commissions in India (NFICI)
2. Location of the Office : Office of the Telengana State information Commission, HACA Bhavan, Hyderabad – 500004
3. Jurisdiction of the Society: The Society shall operate in territorial jurisdiction of India and is founded on the principle that each of the participating members Commission will retain its identity and autonomy.
4. Objects of the Society:

The aims and objects of the Society are as follows.

1. To facilitate coordination and mutual consultation among the Central Information Commission and the State Information Commissions constituted under the Right to Information Act 2005.
2. To strengthen the administration of the Act, through education, research and dissemination of knowledge.
3. To facilitate the exchange of information on laws and their interpretation, landmark judgments, case law and best practices related to the Act in India.
4. To collect, compile and analyze relevant information relating to the implementation of the Act and to take up appropriate issues of importance with the Government of India and State Governments;
5. To promote knowledge and encourage initiatives in matters related to transparency and accountability in governance and to engage the stakeholders such as the Central and State Governments, and the citizens and civil society in these matters'
6. To promote the use of information technology, modern management techniques and tools for effective implementations of the Act;
7. To establish collaboration with research institutions, universities and similar organizations for helping the cause of administration of the Act and furtherance of the objectives of the society'
8. To undertake, organize and facilitate tours, studies, research, lectures, seminars and conferences on the administration and practice of the transparency laws including the Right to Information Act and to provide for the publication of journals, research papers and books in the furtherance of the aforesaid objects and to disseminate information for wider use'
9. To create a secretariat cum resource center with adequate facilities for research and technical support to the society for its day to day administration and functions;
10. To establish procedures for smooth functioning of the Society and carry out activities in matters relating to personnel, finances, administration, purchases etc.



National Federation of Information Commissions in India (NFICI)

1204

11. To purchase, accept as a gift or otherwise acquire and own or take on take on lease or hire, temporarily or permanently any movable or immovable property necessary for the furtherance of the objectives and activities of the Society;
12. To sell, assign, mortgage, lease, exchange and otherwise transfer or dispose of or otherwise deal with all or any property, movable or immovable of the Society for furtherance of aims and objectives of the Society;
13. To build, construct, maintain, repair, adapt, alter, improve or develop or furnish any buildings or works necessary or convenient for the purposes of the Society for furtherance of aims and objectives of the Society;
14. To appoint or employ, temporarily or permanently, any person or persons that may be required for purposes of the Society and to pay them or other persons in return for services rendered to the Society salaries, wages, gratuities, provident fund and pensions for furtherance of aims and objectives of the Society;
15. To institute, offer and grant prizes, awards, scholarships and stipends in furtherance of the objects of the Society;
16. To make and enforce Rules and Bye-Laws, and from time to time, to repeal amend or alter the same;
17. To pay all costs, charges and expenses incurred in the promotion, formation, establishment and registration of the Society;

1. "Certified that the Association is formed with no profit motive and commercial activities involved in its working".
2. "Certified that the Bearers are not paid form the Association".
3. "Certified that the Association would not engage in agitation to ventilate grievance".
4. "Certified that the office Bearers signatures are genuine".

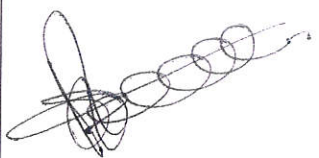
**DECLARATION**

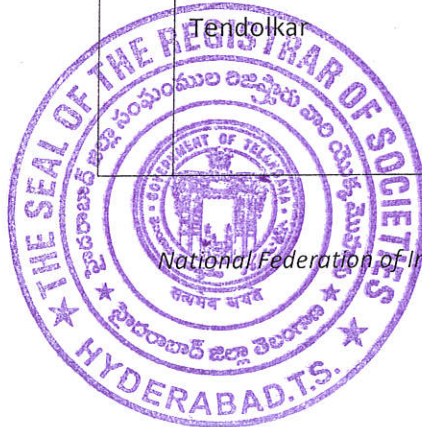
We the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Association are desirous of getting the Society registered under Telangana Societies Registration Act 2001.



  
 Signature of the President/Vice-President

(20)

Sr. No.	Name of the Office Bearer	Designation	Occupation	Address	Signature
1.	Shri Sudhir Bhargava	President (Member Zone VIII)	Chief Information Commissioner, CIC, New Delhi	Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi 110067	
2.	Shri Himangshu Sekhar Das	Vice President (Member Zone III)	Assam State Chief Information Commissioner	Assam State Information Commission, Jonakee Complex, Shilpgram Road, Punjabari, Guwahati-781037 (Assam)	
3.	Shri L. Krishna Murthy	Executive Committee (Member Zone I)	Karnataka State Chief Information Commissioner	Karnataka State Information Commission Mahiti Soudha, Room No. 205 2 <sup>nd</sup> Floor, Bengaluru 560001 (Karnataka)	
4.	Shri Narinder Chauhan	Executive Committee (Member Zone II)	Himachal Pradesh State Chief Information Commissioner	Himachal Pradesh State Information Commission Majitha House, Shimla- 171002 (Himachal Pradesh)	
5.	Shri Prashant Sadashiv Prabhu Tendolkar	Executive Committee (Member Zone IV)	Goa State Chief Information Commissioner	Goa State Information Commission Kamat Towers, 7 <sup>th</sup> Floor, Patto Plaza, Panaji- (Goa)	

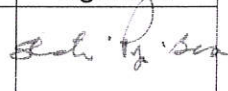
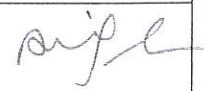




702

6.	Dr. A K Sinha	Executive Committee (Member Zone V)	Bihar State Chief Information Commissioner	Bihar State Information Commission 4 <sup>th</sup> Floor, Sochna Bhawan, Belly Road, Patna-800015 (Bihar)	
7.	Shri P.B.O. Warjri	Executive Committee (Member Zone VI)	Meghalaya State Chief Information Commissioner	Meghalaya State Information Commission 1 <sup>st</sup> Floor, New Administrative Building, Lower Lachumiere, Shilong- 793001 (Meghalaya)	
8.	Shri Basudeb Banerjee	Executive Committee (Member Zone VII)	West Bengal State Chief Information Commissioner	West Bengal State Information Commission 11A, Mirzagalib Street, Khadya Bhavan, Kolkata-700087 (West Bengal)	

**WITNESSES:**

Name in block letters	Age	Residential Address	Occupation	Signature
S. P. BECK	52	301/18, Bly officers Enclave Chelmsford Road, N. Delhi-55	Govt Service	
A. K. GEHLOT	47	Kidwai Nagar East New Delhi	Govt Servant	



National Federation of Information Commissions in India (NFICI)

  
Signature of President/Vice President



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BYE LAWS

1. Name of the Society : National Federation of Information Commissions in India (NFICI)
2. Location of the Office : Office of the Telangana State Information Commission, HACA Bhavan, Hyderabad – 500 004
3. Without prejudice to the generality of the objects of the Society and for the effective carrying out of the objects, the Society shall have the power to acquire, receive and hold property of any kind including securities and negotiable instruments to construct and maintain buildings, including the right to alter them suitably, to manage, self, transfer or otherwise dispose of or deal with property of any kind belonging to the Society, to enter into Contracts for and in connection with any of the purposes of the Society, to raise money and funds, in such manner as may be deemed fit, for and on behalf of the Society, to establish a Provident fund for the benefit of the employees of the Society if and when considered necessary, and to accept the management of any trust, fund or endowment which the Society may be entrusted.
4. All the incomes, earnings, moveable and immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past Members of the Society or to the past members. No member of the Society shall have any personal claim on any moveable or immovable properties of the Society or make any profits, whatsoever, by virtue of his membership.
5. The funds of the Society shall consist of the following:
  - i. Admission fee
  - ii. Annual membership fee
  - iii. Government grants
  - iv. Grants and sponsorships from institutions.
  - v. Miscellaneous receipts such as income from sale of publications.
6. The income and property of the society shall be applied towards promotion of the objectives as set forth in this Memorandum of Association.



National Federation of Information Commissions in India (NFICI)

*[Handwritten signature]*

(200)

- 7. No portion of the income and property of the society shall be paid or transferred directly or indirectly by way of profits or any other means to persons who may at any time be or have been members or employees of the society.
- 8. The society shall not undertake any activity of profit for the benefit of its members. Any incidental profits received shall be utilized for the achievement of the objectives of the society.
- 9. A copy of the Rules of the Society, certified to be a correct copy by six members of the Executive Committee (which will also be known as Board of Governors), is filed with the Registrar of Societies, Hyderabad along with this document.

10. Membership : Membership is open to all Information Commissions in India, namely:

The Central Information Commission constituted Under sub-section(1) of section 12 of the Right To Information Act 2005 and the State Information Commissions constituted under sub-section (1) of section 15 of the Right to Information Act 2005.

I. Category of Members : General

II. Admission fee and the Annual subscription or Monthly Subscription ; All the members have to pay an Admission fee and Annual Membership fee as follows:  
: Admission fee: Rs. 5 lakhs  
: Annual membership fee: Rs. 1 lakh

11. GENERAL BODY

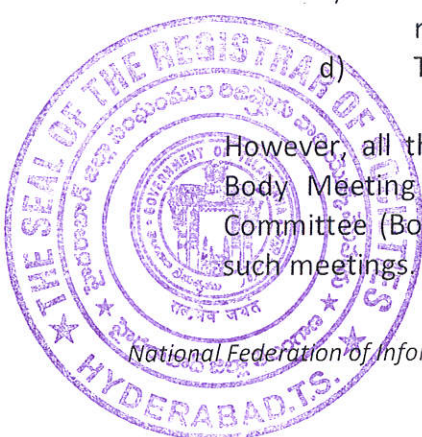
I. Annual General Body consisting of one representative nominated by each Member Commission will meet once in a year.

II. FUNCTIONS:

- a) To pass the budget for the ensuing year and approve expenditure statement of previous year.
- b) To approve the reports of the activities of Society.
- c) To elect the Executive committee etc. from the group consisting of one representative from each of member commissions.
- d) To appoint an Auditor.

However, all the chief Information Commissioners may be invited in the Annual General Body Meeting cum Conference subject to any conditions prescribed by the Executive Committee (Board of Governors) and each member commission will have only one vote in such meetings.

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National Federation of Information Commissions in India (NFICI)

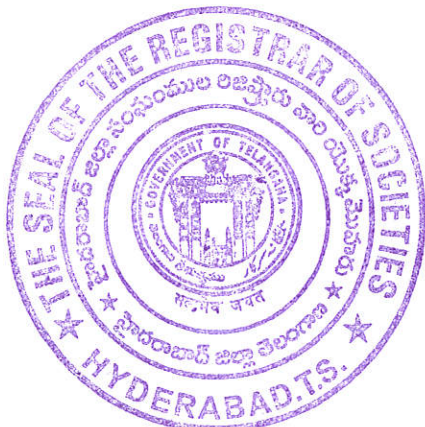
(199)

12. EXECUTIVE COMMITTEE (BOARD OF GOVERNORS):

- i. The Board of Governors will be the Executive Committee of the society and shall consist of Eight (8) members and out of them, they shall elect the President and the Vice President. Each Member of the Executive Committee will represent a Zone, which would comprise of a group of State Information Commissions as decided by the Board of Governors with approval from General Body. In each zone, the representation of a State will be on rotation basis and all the Member Information Commissions from that zone may decide the nomination of their representative every year.
- ii. The members of the Executive Committee (Board of Governors) shall be duty bound to attest the signatures of all the members of newly elected Executive Committee and to see that the said signatures of the outgoing Governing Body tally with the annual list as filed with the Registrar of societies before 15 days the succeeding month in which elections were held.



Signature of the President/Vice-President



National Federation of Information Commissions in India (NFICI)

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**FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS**

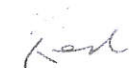

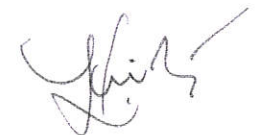
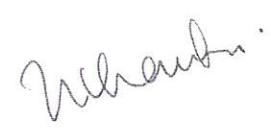
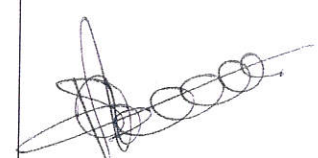
1. PRESIDENT: He/She presides over all the meetings of the both General Body and Executive Committee; he casts his vote in case of tie. He can supervise all the branches of the society.
2. VICE PRESIDENT: He/She shall assist the President and perform the duties of the President during his absence.
3. OFFICE BEARERS: They are the responsible persons to attend to such activities of the Society, which the Executive Committee entrusts to them.
4. QUORUM: One-third of the total members of the society for General Body and one-fourth of the total members for Executive Committee meetings would constitute the required quorum for the meetings.
5. FUNDS: The funds shall be spent only for the attachment of the objects of the society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means.
6. AMENDMENTS: No amendment or alteration shall be made in the purpose of the association unless it is voted by 2/3 of its members present at a special meeting conveyed for the purpose and confirmed by 2/3 of the members present at a second special meeting.
7. WINDING UP: In case the society has to be wound up, the property and funds of the society that remain after discharging the liabilities, if any, shall be transferred to another society not only having similar objects but also having registration u/s 12AA of I.T. Act, 1961.

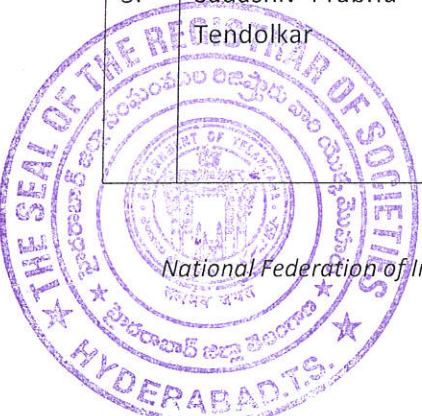


Signature of the President/Vice President



National Federation of Information Commissions in India (NFICI)



Sr. No.	Name of the Office Bearer	Designation	Occupation	Address	Signature
1.	Shri Sudhir Bhargava	President (Member Zone VIII)	Chief Information Commissioner, CIC, New Delhi	Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi 110067	
2.	Shri Himangshu Sekhar Das	Vice President (Member Zone III)	Assam State Chief Information Commissioner	Assam State Information Commission, Jonakee Complex, Shilpgram Road, Punjabari, Guwahati-781037 (Assam)	
3.	Shri L. Krishna Murthy	Executive Committee (Member Zone I)	Karnataka State Chief Information Commissioner	Karnataka State Information Commission Mahiti Soudha, Room No. 205 2 <sup>nd</sup> Floor, Bengaluru 560001 (Karnataka)	
4.	Shri Narinder Chauhan	Executive Committee (Member Zone II)	Himachal Pradesh State Chief Information Commissioner	Himachal Pradesh State Information Commission Majitha House, Shimla- 171002 (Himachal Pradesh)	
5.	Shri Prashant Sadashiv Prabhu Tendolkar	Executive Committee (Member Zone IV)	Goa State Chief Information Commissioner	Goa State Information Commission Kamat Towers, 7 <sup>th</sup> Floor, Patto-Plaza, Panaji-(Goa)	



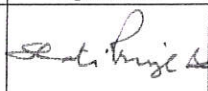

National Federation of Information Commissions in India (NFICI)

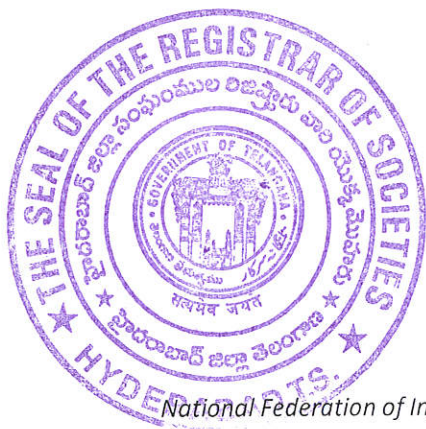


(196)

6.	Dr. A K Sinha	Executive Committee (Member Zone V)	Bihar State Chief Information Commissioner	Bihar State Information Commission 4 <sup>th</sup> Floor, Soochna Bhawan, Belly Road, Patna-800015 (Bihar)	
7.	Shri P.B.O. Warjri	Executive Committee (Member Zone VI)	Meghalaya State Chief Information Commissioner	Meghalaya State Information Commission 1 <sup>st</sup> Floor, New Administrative Building, Lower Lachumiere, Shilong- 793001 (Meghalaya)	
8.	Shri Basudeb Banerjee	Executive Committee (Member Zone VII)	West Bengal State Chief Information Commissioner	West Bengal State Information Commission 11A, Mirzagalib Street, Khadya Bhavan, Kolkata-700087 (West Bengal)	

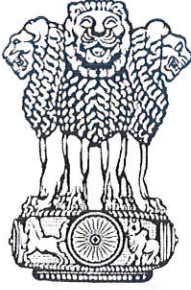
**WITNESSES:**

Name in block letters	Age	Residential Address	Occupation	Signature
S. P. BECK	52	30/1B, Rly Officers Enclave Chelmsford Road, N. Delhi-55	Govt. Service	
A. K. GEMLOT	47	Kidwai Nagar East New Delhi	Govt. Servant.	



  
Signature of President/Vice President

(195)



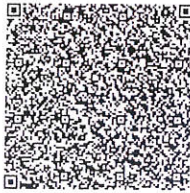
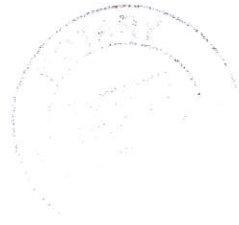
सत्यमेव जयते

# INDIA NON JUDICIAL

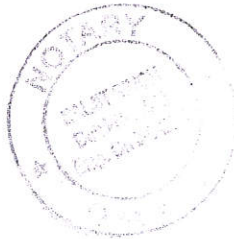
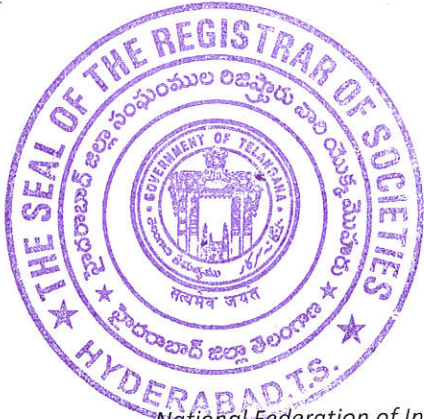
## Government of National Capital Territory of Delhi

### e-Stamp

Certificate No.	: IN-DL54169387258534R
Certificate Issued Date	: 07-Mar-2019 05:57 PM
Account Reference	: IMPACC (IV)/ dl888703/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL88870314280983251473R
Purchased by	: SUDHIR BHARGAVA
Description of Document	: Article 4 Affidavit
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: SUDHIR BHARGAVA
Second Party	: Not Applicable
Stamp Duty Paid By	: SUDHIR BHARGAVA
Stamp Duty Amount(Rs.)	: 10 (Ten only)



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National Federation of Information Commissions in India (NFICI)

**Statutory Alert:**

- The authenticity of this Stamp Certificate should be verified at "www.shcilestamp.com". Any discrepancy in the details on this Certificate and as available on the website render it invalid.
- The onus of checking the legitimacy of the Users of this Certificate is on the Users.
- In case of any discrepancy, please inform the Computer Centre.

PAGE CORRECTION NIL 150

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**AFFIDAVIT**

I, Sudhir Bhargava S/o Sh. M.L. Bhargava, Resident of Bungalow No. 09, New Moti Bagh, New Delhi - 110023 do hereby solemnly affirm and confirm with good state of mind and do hereby declare on oath as follows:

I am President of the Society by name National Federation of Information Commissions in India (NFICI), the application of which is submitting to Registration with the Registrar of Societies, Hyderabad.

The said society is located at the Office of Telengana State Information Commission, HACA Bhawan in Hyderabad District.

I have no objection to establish the said society in the above premises for which I did not collect any rent from the Society.

It was declared on oath with free will and consent without correction or hesitation with good state of mind on this the 7<sup>th</sup> day of March, 2019 in the presence of the following witnesses and signed before the Notary Public who attested by Signature.

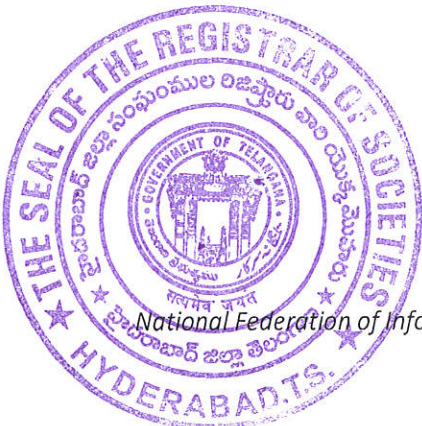
Witness:

1. *Santi Prayag Bora*  
(S.P. BECK, 30/1B, Rhy Okhna  
Enclave, N.D. 110055)
2. *A.K. Gohar*  
I.S. Khera - Ngau East



**ATTESTED**  
*Baljit Singh*  
BALJIT SINGH  
NOTARY DELHI-R-10615  
Govt. of India  
NEW DELHI

*Sudhir Bhargava*  
Signature of the Deponent



National Federation of Information Commissions in India (NFICI)

07 MAR 2019



(193)

**National Federation of Information Commissions in India (NFICI)**  
**RULES AND REGULATIONS**

**PREAMBLE**

The Central Chief Information Commissioner issuing a Notification on 12 January 2009, constituted a Sub Committee to undertake an in-depth study and analysis of the problems and issues raised during the Annual Convention 2008, and to explore ways and measures for strengthening the information regime. Committee may suggest an action plan for effective implementation of the Right to Information 2005 (RTI Act).

One of the Terms of Reference assigned to the Committee is as follows:

“To suggest modalities for creation of a permanent broad-based body for the purpose of coordination of various activities of CIC and SICs”.

Based on the recommendations made by the Sub Committee with respect to the above Term of Reference the National Federation of Information Commissions in India (NFICI) has been constituted on the date of its registration as a society.

**1. SHORT TITLE:**

- a. These Rules may be called ‘Rules of the National Federation of Information Commissions in India (NFICI).
- b. They shall come into force from the date of Registration of the Society under the Telangana Societies Registration Act, 2001 (here after known as the Act).

**2. DEFINITIONS:**

In these Rules unless the context otherwise requires:-

- a. ‘Society’ means the National Federation of Information Commissions in India (NFICI).
- b. ‘Executive Committee’ also known as the ‘Board of Governors’ means the Governing Body of the Society.
- c. ‘General Body’ means the General Body of the members of the Society.
- d. ‘President’ means the President of the Society and of the Executive Committee (Board of Governors).
- e. ‘Executive Secretary’ means the person appointed as the Executive Secretary of the Society.
- f. ‘Member’ means the member Commission of the Society admitted as such under these Rules and whose name appears in the register of Members.
- g. ‘Academic Staff’ means the employees of the Society engaged in education, training or research.
- h. ‘Rules’ means the Rules of the National Federation of Information Commissions in India as may be amended from time to time by the Society.

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- i. 'Memorandum' means the Memorandum of Association as registered under the Telangana Societies Registration Act, 2001 and as may be amended from time to time by the society.
- j. 'Year' means the financial year i.e. 1<sup>st</sup> April to 31<sup>st</sup> March.
- k. 'Zone' means a group of member Commissions, defined as follows:

**Zone 1** – Information Commissions of i) Andhara Pradesh, ii) Karnataka, iii) Kerala and iv) Tamilnadu.

**Zone 2** – Information Commissions of i) Haryana, ii) Himachal Pradesh, iii) Punjab and iv) Uttarakhand.

**Zone 3** – Information Commissions of i) Arunachal Pradesh, ii) Assam, iii) Nagaland and iv) Sikkim.

**Zone 4** – Information Commissions of i) Goa, ii) Gujarat, iii) Maharashtra and iv) Rajasthan.

**Zone 5** – Information Commissions of i) Bihar, ii) Jharkhand and iii) Uttar Pradesh.

**Zone 6** – Information Commissions of i) Manipur, ii) Meghalaya, iii) Mizoram and iv) Tripura.

**Zone 7** – Information Commissions of i) Chattisgarh, ii) Madhya Pradesh, iii) Orissa and iv) West Bengal.

**Zone 8** – Central Information Commission

**3. MEMBERS OF THE SOCIETY:**

The membership of the Society shall be confined to the Information Commissions in India:

- i. The Central Information Commission constituted under sub-section (1) of section 12 of the Right of Information Act 2005 and
- ii. The State Information Commissions constituted under sub-section (1) of section 15 of Right to Information Act 2005.

**4. TERMS OF MEMBERSHIP:**

All the members have to pay an Admission fee, Annual membership fee and any other fees as follows:

- i. Admission fee Rs. 5 Lakhs
- ii. Annual membership fee: Rs. 1 Lakh
- iii. Any other fees or subscription for any special services that may be prescribed by the Executive Committee (Board of Governors).

**5. RESIGNATION:**

When a member Commission desires to resign from the membership of the Society, the said member Commission shall forward the letter of resignation to the President. The resignation shall take effect only from the date of its acceptance by the President.

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**6. REGISTER OF MEMBERS:**

The society shall maintain a Register of Membership indicating their names in full and addresses.

**7. GENERAL BODY:**

a. There shall be a General Body composed of the members of the Society.

b. Powers, Duties and functions of the General Body:

- i. The financial authority of the Society shall vest in the General Body.
- ii. The right and privileges of the General Body shall be:
  - 1) To adopt Rules & Regulations of the Society and amend them from time to time if required:
  - 2) To pass the accounts and to consider the Auditor's Report and Annual Report at the Annual General Body Meeting:
  - 3) To approve programme of activities of the Society for the ensuing years;
  - 4) To consider and decide about the winding up of the Society and disposal of its assets and liabilities in accordance with the provision of the Act.

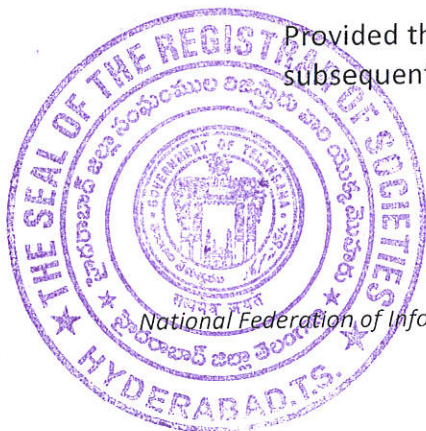
8. The annual General Body Meeting of the Society shall be held on such date, time and place as may be determined by the President.

The first Annual General Body Meeting shall be held within 12 months of registration of the Society and thereafter subsequent Annual General Body Meetings will be held at least once in a year to consider the matters mentioned in para 7 b (ii) above.

**9. PROCEDURE FOR CALLING OF MEETINGS:**

- a. All meetings of the General Body including Annual General Meeting shall be convened by 15 days' notice in writing with the approval of the President.
- b. Every notice of meeting of the General Body shall state the date, time and place of the meeting and shall contain a summary of the agenda of business to be transacted. The notice shall be delivered or sent by post/e-mail to every member of the Society not less than 15 days prior to the date of the meeting. Any inadvertent omission to give notice or non-receipt late receipt of the notice by any member shall not invalidate the meetings.
- c. One-third of the total members of the Society shall constitute the quorum of a meeting of the General Body.

Provided that if a meeting is adjourned for want of quorum, the Members present at the subsequent meeting to consider the same agenda shall constitute the quorum.



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**10. SPECIAL INVITEES:**

The President may invite any person, other than the member to attend a meeting of the General Body. Such an invitee shall not, however, be entitled to cast his/her vote at the meeting.

**11. DECISION BY MAJORITY VOTES:**

- a. In case of difference of opinion on any point of agenda, the same shall be decided by majority votes of the member Commissions present at the meeting.
- b. Each member Commission shall have one vote.
- c. In case of equality of votes, the President of the meeting shall have a casting vote.

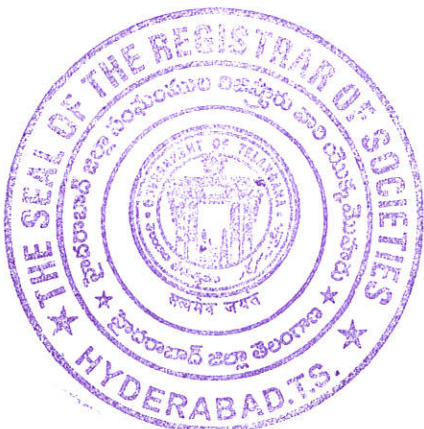
**12. POWERS OF THE PRESIDENT TO CONSTITUTE COMMITTEES & SUB-COMMITTEES:**

With a view to provide for better attainment of the aims and objects of the Society, the President shall have powers to constitute committees which shall monitor and advise the President on the matters referred to them. The report and recommendations of the said committee, if any, shall be submitted to the Executive Committee (Board of Governors) for consideration.

**13. SPECIAL MEETING:**

The President may convene a meeting of the General Body after due notice and/or on the written notice by not less than one-third of the members of the General Body to consider matters of special nature. The member Commissions desirous of calling a meeting shall intimate in writing to the Executive Secretary requesting him/her to convene a special meeting to consider matters of special nature and the Executive Secretary with the approval of the President shall convene such a meeting and issue notice to the members of such a meeting.

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**14. EXECUTIVE COMMITTEE (BOARD OF GOVERNORS):**

The administration, management and control of the Society shall be vested in the Executive Committee (Board of Governors). The Executive Committee (Board of Governors) consists of the following:

Sr. No.	Name of the Office Bearer	Designation	Occupation	Address
1.	Shri Sudhir Bhargava	President (Member Zone VIII)	Chief Information Commissioner, CIC, New Delhi	Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi 110067
2.	Shri Himangshu Sekhar Das	Vice President (Member Zone III)	Assam State Chief Information Commissioner	Assam State Information Commission, Jonakee Complex, Shilpgram Road, Punjabari, Guwahati-781037 (Assam)
3.	Shri L. Krishna Murthy	Executive Committee (Member Zone I)	Karnataka State Chief Information Commissioner	Karnataka State Information Commission Mahiti Soudha, Room No. 205 2 <sup>nd</sup> Floor, Bengaluru 560001 (Karnataka)
4.	Shri Narinder Chauhan	Executive Committee (Member Zone II)	Himachal Pradesh State Chief Information Commissioner	Himachal Pradesh State Information Commission Majitha House, Shimla- 171002 (Himachal Pradesh)
5.	Shri Prashant Sadashiv Prabhu Tendolkar	Executive Committee (Member Zone IV)	Goa State Chief Information Commissioner	Goa State Information Commission Kamat Towers, 7 <sup>th</sup> Floor, Patto Plaza, Panaji- (Goa)
6.	Dr. A K Sinha	Executive Committee (Member Zone V)	Bihar State Chief Information Commissioner	Bihar State Information Commission 4 <sup>th</sup> Floor, Soochna Bhawan, Belly Road, Patna-800015 (Bihar)
7.	Shri P.B.O. Warjri	Executive Committee (Member Zone VI)	Meghalaya State Chief Information Commissioner	Meghalaya State Information Commission 1 <sup>st</sup> Floor, New Administrative Building, Lower Lachumiere, Shilong- 793001 (Meghalaya)
8.	Shri Basudeb Banerjee	Executive Committee (Member Zone VII)	West Bengal State Chief Information Commissioner	West Bengal State Information Commission 11A, Mirzagalib Street, Khadya Bhavan, Kolkata- 700087 (West Bengal)



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All the members of the first Executive Committee (Board of Governors) shall retire in the 1<sup>st</sup> Annual General Body meeting unless re-nominated. The members of the second Executive (Board of Governors) consisting of not more than 16 members shall be constituted by selecting two member commissions from each zone in alphabetical order. In subsequent years the first member commission in alphabetical order from each zone shall retire at each General Body meeting to be replaced by the member from the same zone immediately following the last member Commission, who was nominated during the previous year in that zone, on a rotational basis. In case of zone 8, the Central Chief Information Commissioner may decide the manner in which the members should be nominated from Central Information Commission.

**15. POWERS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE (BOARD OF GOVERNORS):**

- a. The Executive Committee also known as Board of Governors shall be responsible for the management and administration of the affairs of the Society in accordance with these rules and the bye laws made there under for furtherance of its objects and shall have all powers which may be necessary or expedient for the purpose.
- b. Without prejudice to the generality of the powers conferred by the fore-going sub-rule, the Executive Committee (Board of Governors) shall have the power:
  - i. To prepare and execute detailed plans and programmes for furtherance of the objects of the Society:
  - ii. To consider the annual and supplementary budgets placed before it and pass them with such modifications as may be deemed necessary for being submitted to the General Body:
  - iii. To prepare annual report and accounts of the Society for consideration of General Body:
  - iv. To create posts and appoint such staff as may be required for the efficient management of the affairs of the Society and regulate the recruitment and conditions of service.
  - v. To receive and to have custody of the funds of the Society and manage the properties of the Society.
  - vi. To incur expenditure subject to the provisions of the approved budget:
  - vii. To lay down terms and conditions with regard to scholarships, fellowships, deputation, consultancy, grant-in-aid, research schemes and projects:
  - viii. To make, adopt and vary from time to time the bye-laws for the regulation of and for any purpose connected with the management and administration of the affairs of the Society and for furtherance of its objects:
  - ix. To exercise control over the employees of the Society, including the power of suspension and dismissal:
  - x. To prescribe the powers, functions and duties of the Secretary of the Society:
  - xi. To select, from time to time, subjects in which studies, researches, trainings and teachings may be conducted by the Society:
  - xii. To correspond with foreign scholars, institutions and organizations and to cooperate with them in matters relating to the work of the Society:



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- xiii. To depute, if it deems fit, delegates to represent the Society at conferences in India.
- xiv. To hold lectures and seminars and arrange for studies, trainings, researches and conferences in such subjects and in such manners as it may deem fit from time to time.
- xv. To publish and/or to finance the publication of studies, books, periodicals, reports and/or other literatures and to sell or to arrange for the sale of these, as it may deem fit, from time to time.
- xvi. To arrange for the documentation of such materials in legal and allied fields, as it may deem fit, from time to time.
- xvii. To institute and maintain library or libraries:

c. The Executive Committee (Board of Governors) may, by resolution, delegate such administrative, financial and other powers to the Executive Secretary or any other Officer of the Society as it may consider necessary and proper.

**16. (A) MEETING OF EXECUTIVE COMMITTEE (BOARD OF GOVERNORS):**

The Executive Committee (Board of Governors) will meet at such intervals, at least once in every six months, as may be required for smooth functioning of the Society.

**(B) PRESIDENT OF MEETINGS:**

The President shall preside over all meetings of the General Body as well as the Executive Committee (Board of Governors), but where the President is absent at any meeting, the Vice President shall preside. In the absence of both of them, the senior most member shall preside over the meeting.

**17. EXECUTIVE SECRETARY:**

1. The Executive Secretary of the Society shall be the Principal Executive Officer of the Society. He or she shall be appointed by the President with the approval of the Executive Committee (Board of Governors) and shall receive such honorarium or salary and emoluments and will be governed by such terms and conditions of services as may be determined by the President from time to time with the approval of the Executive Committee (Board of Governors).
2. The Executive Secretary is authorized to enter into agreements/contracts on behalf of the Society in accordance with the bye laws of the Society.

**18. FUNCTIONS AND POWERS OF THE EXECUTIVE SECRETARY:**

- a. Subject to any order that may be passed by the President, the Executive Secretary shall be responsible for:
  - i. The proper administration of the affairs and funds of the Society.
  - ii. Prescribing the duties to all the employees of the Society.

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- iii. Preparation of annual budgets, supplementary budgets etc. and their submission to the competent authority for approval.
  - iv. Maintenance of accounts and its audit.
  - v. Coordinating and exercising the general supervision on all the activities of the Society and upon the work and conduct of the employees of the Society.

- b. The Executive Secretary shall maintain a record of the minutes of the meetings of the Executive Committee (Board of Governors)/ General Body, Committees, sub-Committees etc., and perform such other duties as may be assigned to him or her by the President from time to time.
- c. The Executive Secretary shall prepare Annual Report and Accounts of the Society for consideration of the Executive Committee (Board of Governors)/General Body.
- d. In the event of the absence of the Executive Secretary for a long period leave or otherwise his inability to act, the President may make interim arrangements to look after his or her duties.

#### 19. FUNDS OF THE SOCIETY, ACCOUNTS AND AUDIT:

- a. The funds of the Society shall consist of the following:
  - I) Admission Fee,
  - II) Annual Membership Fee
  - III) Government Grants
  - IV) Grants and sponsorships from institutions
  - V) Miscellaneous receipts such as income from sale of publications.
- b. The Society shall maintain proper accounts including balance sheets in such form as are prescribed under the Telangana Societies Registration Act, 2001, and the bye-laws made there under.
- c. The funds of the Society shall be utilized for the objects of the Society mentioned in the Memorandum of Association.

20. The Accounts of the Society shall be audited annually by a qualified auditor appointed by the General Body of the Society and any expenditure incurred in connection with the auditing of accounts of the Society shall be payable by the Society.

#### 21. OPERATION OF BANK ACCOUNTS:

The funds of the Society shall be deposited in a Public Sector bank to be named by the Executive Committee (Board of Governors). Any money received by or on behalf of the Society shall be deposited into the Society's bank account and shall not be withdrawn except through cheques issued by the Executive Secretary or any other authorized in this behalf.

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**22. LEGAL PROCEEDINGS:**

The Society may sue or be sued in the name of the Executive Secretary as per provision laid down under Section 19 of the Telangana Societies Registration Act, 2001.

**23. INDEMNITY:**

Every officer of the Society shall be indemnified from out of the funds of the Society against any loss and expense incurred in the bonafide discharge of their official duties.

**24. VALIDATION OF ACTS:**

The Society shall function notwithstanding any vacancy in its body and no act, direction or proceeding of the Society shall be invalid merely by reason of such a vacancy or any defect in the appointment of any of its members.

**25. ANNUAL LIST OF EXECUTIVE COMMITTEE (BOARD OF GOVERNORS):**

Once in every year a list of members of the Executive Committee (Board of Governors) shall be filed with the Registrar of Societies, Hyderabad as required under Section 4 of the Telangana Societies Registration Act, 2001.

**26. AMENDMENTS OF MEMORANDUM OF ASSOCIATION OR RULES:**

Any amendment to the Memorandum of Association or Rules will be carried out in accordance with the procedure laid down under Section 8 of the Telangana Societies Registration Act, 2001.

**27. DISSOLUTION AND ADJUSTMENT OF AFFAIRS:**

If the Society is to be dissolved, it shall be dissolved as per the provision laid down under Section 24 the Telangana Societies Registration Act, 2001.

**28. APPLICATION OF THE ACT:**

All the provisions under all the Sections of the Telangana Societies Registration Act, 2001 shall apply to the Society.

**CERTIFICATE**

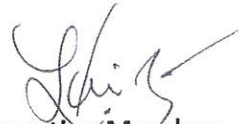
It is certified that this is the correct copy of the Rules and Regulations of the Society.



President



Vice President



Executive Member






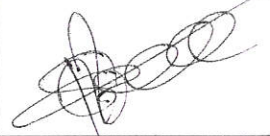

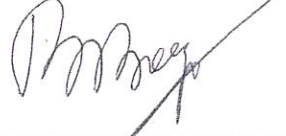


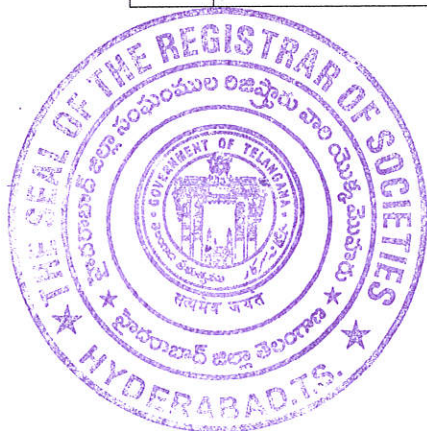
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**BOARD OF GOVERNORS (NFICI)**

**NFICI (REGN. No. 479/2009)  
LIST OF EXISTING BOARD OF GOVERNORS**

Sl. No.	Name	Office Desig.	Position in NFICI	Signature
1.	Sh. Sudhir Bhargava	Chief IC, CIC, New Delhi	President	
2.	Sh. Himangshu Sekhar Das	SCIC, Assam	Vice President	
3.	Sh. P.B.O. Warjri,	SCIC, Meghalaya	Member Board of Governors	
4.	Sh. L. Krishnamurthy	SCIC, Karnataka	Member Board of Governors	
5.	Dr. A.K. Sinha	SCIC, Bihar	Member Board of Governors	
6.	Sh. Prashant Sadashiv Prabhu Tendolkar	SCIC, Goa	Member Board of Governors	
7.	Sh. Narinder Chauhan	SCIC, Himachal Pradesh	Member Board of Governors	
8.	Sh. Basudeb Banerjee	SCIC, West Bengal	Member Board of Governors	



## Registrar of Societies

**REGISTRATION NO.** : 479/2009  
**SERIAL NO. OF THE DOCUMENT** : C.C.No. 244/2019  
**NAME OF THE SOCIETY** : NFICI (National Federation of Information Commission in India)  
**DATE OF SUBMISSION** : 20/03/2019  
**DATE OF ENTRY** : 27/03/2019

Sd/- xxxxx  
Registrar of Societies

The seal of Registrar of societies  
Hyderabad.

//True Copy//

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